

## **Eligibility**

### **UNAV**

Students that fail to meet published SAP standards will be ineligible to receive federal or state financial aid funds. However, those students failing to meet the minimum standards, as prescribed in this policy, may appeal their status by following outlined conditions.

### **Academic Year**

The academic year for SAP determination is comprised of the fall, spring, and summer terms.

### **IS**

Unsatisfactory academic progress is defined as a failure to meet any of the following standards:

#### Undergraduate Students

1. Academic Progression
  - a. Full-time students (enrolled in at least 12 hours/semester) must earn 24 credits hours in an academic year. Full-time students enrolled in one semester are considered to be meeting progression standards by earning at least 12 hours.
  - b. Part-time students (enrolled in less than 12 hours/semester) must earn at least 66% of credit hours attempted in an academic year.
2. GPA – A student's GPA must meet the required minimum for their grade level according to The Citadel's academic policies for continuance.
  - a. 1.3 with < 39 attempted hours
  - b. 1.5 with 40 – 69 attempted hours
  - c. 1.7 with 70 – 99 attempted hours
  - d. 2.0 with > 99 attempted hours
3. Attempted credit hours cannot exceed 207 hours (more than 150% of program length).

#### Graduate Students

1. Academic Progression
  - a. Full-time students (enrolled in at least 6 hours/semester) must earn 12 credit hours in an academic year. Full-time students enrolled in one semester are considered to be meeting progression standards by earning at least 6 hours.
  - b. Part-time students (enrolled in less than 6 hours/semester) must earn at least 66% of credit hours attempted in an ac
3. Attempted credit hours

### **SAP Appeal**

Students that have not met SAP have the opportunity to complete an appeal to regain eligibility for federal aid. Completion of this process does not guarantee reinstatement of federal financial aid. Students are responsible for full payment of tuition/fees regardless of financial aid status. It is also the student's responsibility to be aware of and to meet all fee payment and financial aid deadlines.

The **SAP Appeal** is available on the Office of Financial Aid & Scholarship's webpage at [citadel.edu](http://citadel.edu).

### **FAFSA**

- 1). A completed SAP Appeal Form and Academic Improvement Plan approved by the Office of Student Affairs and signed by both an advisor and the student, and
- 2). A letter written by the student that defines why the student failed to make SAP and what has changed that enables the student to meet SAP at the next evaluation.

If a student fails to either regain regular SAP eligibility after one semester or meet the conditions of the Academic Improvement Plan the student is ineligible to receive federal financial aid (Title IV aid).

#### **AID**

Completed appeal forms must be turned in two weeks before the end of the term for which the appeal is filed.

#### **G**

Only letter grades are given to evaluate a student's progress. The following definitions of letter grades are applicable:

- A Superior
- B Very Good
- C Satisfactory; Acceptable
- D Marginal; Passing
- F Unsatisfactory
- P Grade assigned in pass/fail courses that do not carry credit hours to designate passing performance.
- S Grade assigned in pass/fail courses that carry credit hours to designate that a gra21.2(g)-12.3(nat)-courradd( i-0.0



When evaluating SAP, a student's transfer credits, accepted by The Citadel toward completion of the student's degree program, will count as both credit hours attempted and hours earned.



Students that have changed majors and earn more than the maximum allowable number of credit hours toward graduation will be required to submit a SAP Appeal.



Students that are completing a second degree will be required to submit a SAP Appeal to explain the reason behind earning more than 150% of allowable credit hours.



Federal Pell Grant